



# Avinashilingam Institute for Home Science and Higher Education for Women

(Deemed to be University under Category 'A' by MHRD, Estd. u/s 3 of UGC Act 1956)

Re-accredited with 'A+' Grade by NAAC. Recognised by UGC Under Section 12B

Coimbatore - 641 043, Tamil Nadu, India

## Bachelor's Degree Examination –August 2020

### VI Semester

**Class : III UG**

**Major : Special Education and Mathematics**

**Time : 2 Hours**

**Max. Marks : 50**

### 17BSEC17 Management in Special Education and Rehabilitation

#### Part A

**10 x 1 = 10**

#### Choose the Correct Answer

1. The neo - classical theory of management was propounded by
  - a. Frederick W. Taylor
  - b. Elton Mayo
  - c. Abraham Maslow
  - d. Douglas McGregor
2. Scalar chain refers to
  - a. chain between concerned superiors
  - b. chain of superiors from the ultimate authority to the lowest ranks
  - c. chain between officials at the lowest ranks
  - d. chain of subordinates from all level of ranks
3. Decoding in communication is the act of
  - a. putting the message in suitable form for transmission
  - b. sending the message
  - c. understanding the message as it is sent
  - d. storing the message
4. The type of decision making that are made on problems and situations with reference to a pre- determined set of procedures, techniques and rules.
  - a. programmed
  - b. non programmed
  - c. strategic
  - d. tactical
5. Which of the following is not the traditional method of performance appraisal?
  - a. Paired comparison
  - b. Forced distribution
  - c. 360 degree feedback
  - d. Graphic rating scale
6. Which of the following is not the external source of recruitment?
  - a. Advertisement
  - b. Private agencies
  - c. Referral from current employees
  - d. Labour contractors
7. It refers to the budgeted balance sheet, the budgeted income and expenditure account and cash budget.
  - a. programme budget
  - b. capital budget
  - c. functional budget
  - d. financial budget
8. The process in which the data in an organisation are comprehensively processed, analysed and interpreted.
  - a. Management by objectives
  - b. Management Audit
  - c. Management Information System
  - d. Management Centralization
9. The central level body that regulates curriculum at school level.
  - a. NCTE
  - b. NCERT
  - c. RCI
  - d. NAAC
10. UDL was first conceived by
  - a. David Rose
  - b. Taylor
  - c. Skinner
  - d. Abraham Kanner

**Part B**

**3 x 6 = 18**

Answer any **Three** questions

**Each answer should not exceed 400 words or two pages**

11. Differentiate between management and administration.
12. Explain the management in Special Education.
13. Write a short note on good institutional planning.
14. Describe the decision making process.
15. Brief the scope of inspection in special education programme.
16. State the meaning and types of supervision.
17. What are the components of basic accounting?
18. Write short note on performance appraisal system.
19. List down the objectives of central and state level bodies in empowering Individuals with disabilities.
20. What are the functions of ministry of human resource development?

**Part C**

**2 x 11 = 22**

Answer any **Two** questions

**Each answer should not exceed 800 words or four pages**

21. Discuss the concept and principles of management.
22. Elucidate the various approaches of management.
23. Explain the role of communication in the process of management.
24. State the importance of controlling and networking in the rehabilitation programme.
25. Explain the functions and scope of supervision in enhancing the rehabilitation programmes.
26. Discuss the roles and responsibilities of supervisors in special education programme.
27. Elucidate the need for resource mobilization and allocation in the financial management of special education programs.
28. Give your critical views on the job satisfaction of professionals in the field of special education.
29. Explain the roles and responsibilities of various national institutes in the rehabilitation of individuals with disabilities.
30. Discuss the involvement of Department of School Education and Higher Education in the successful inclusion of individuals with disabilities.