



*K. Sambath*

# Avinashilingam Institute for Home Science and Higher Education for Women

(Deemed to be University under Category 'A' by MHRD, Estd. u/s 3 of UGC Act 1956)

Re-accredited with 'A+' Grade by NAAC. Recognised by UGC Under Section 12 B

Coimbatore-641 043, Tamil Nadu, India

Continuous Internal Assessment –II OCT 2024

Semester III

Class: II UG

Major: B.COM(CS)

DEIB

Time: 2 Hours

Max. Marks: 60

~~23BCRBE2~~ Computer Applications in Business

## Course Outcomes:

CO1: Know about operating system, computer and mobile operating system and application.

CO2: Ability to perform various features of word processing, and prepare a business presentation on MS power point.

CO3: Analyze and report various features mathematical, logical and other functions on a large set of data using MS Excel.

CO4: Demonstrate skills to use RDBMS and MS access in business process

CO5: Handling various functionalities of computer aided audit tools.

## Part- A

Choose the correct the answer

(10X1=10)

1. This is not a function category in Excel. CO3:K1
  - a) Logical
  - b) Text
  - c) Financial
  - d) Data series
2. Which bar show the used formula of selected active cell. CO3:K1
  - a) Formula bar
  - b) Ribbon
  - c) Menu bar
  - d) Scroll bar
3. Typed text showed in active cell and also in. CO3:K1
  - a) Formula bar
  - b) Ribbon
  - c) Title bar
  - d) Scroll bar
4. A rectangular grid of rows and columns used to enter data. CO3:K1
  - a) Cell
  - b) Spreadsheet
  - c) Worksheet
  - d) Workspace
5. Press to close the window of MS Excel. CO3:K1
  - a) Esc
  - b) Ctrl + Alt + C
  - c) Alt + F4
  - d) Ctrl + W
6. What is the full form of DBMS. CO4:K1
  - a) Data of Binary Management System
  - b) Database Management System
  - c) Database Management Service
  - d) Data Backup Management System
7. Who created the first DBMS. CO4:K1
  - a) Edgar Frank Codd
  - b) Charles Bachman
  - c) Charles Babbage
  - d) Sharon B. Codd
8. A hardware component that is most important for the operation of adatabase management system. CO4:K1
  - a) Microphone
  - b) High speed, large capacity disk to store data
  - c) High-resolution video display
  - d) Printer
9. Which of the following is not a type of Microsoft access database object. CO5:K1
  - a) Macros
  - b) Modules
  - c) Worksheets
  - d) Table
10. Row in an Access table is also known as. CO5:K1
  - a) Type
  - b) Data
  - c) Record
  - d) Field

## Part B

Answer any 5 questions

(5x6=30)

11. Explain the steps to present a slideshow in PowerPoint CO3:K1
12. Describe any five tools or features commonly used in Microsoft Excel CO4:K2
13. Explain the provide a brief overview of Database Systems(DBS) CO4:K2
14. Explain about the Traditional File System (TFS). CO4: K2
15. Explain the using of Ms Access. CO5:K1
16. Write a short note on Mail Merge. CO5:K1

## Part C

Answer any 2 questions:

(2\*10=20)

17. Create an Student mark sheet data with various grapes CO4:K2
18. Createa NPV and IRR Calculation use in Excel CO5:K3
19. Create various slides with organisational and slide shows use in PowerPoint CO5: K2
20. Use in MS. Access with Create a library Book Database C05:K1