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K. Sankar

Avinashilingam Institute for Home Science and Higher Education for Women
(Deemed to be University under Category 'A' by MHRD, Estd. u/s 3 of UGC Act 1956)
Re-accredited with 'A++' Grade by NAAC. Recognised by UGC Under Section 12B
Coimbatore - 641 043, Tamil Nadu, India

Continuous Internal Assessment Test II –OCTOBER 2025
I SEMESTER

Class : I UG

Time: 2 Hours

Major : B. Com/ B. Com CA / BLOM.M.S

Maximum Marks: 60

23BCOC02/23BCCC02- Business Organisation and Management

Course Outcomes:

At the end of the course, students will:

CO1: Distinguish and explain each form of business.

CO2: Prepare draft of Article of Association & Memorandum of Association for business.

CO3: Apply principles and functions of management in the organization.

CO4: Identify and explain the managerial skills used in the business.

CO5: Analyze the concept of delegation of authority, coordination and control.

Part - A

Choose the correct answer

6 x 1 = 6

1. Who is regarded as the Father of Scientific Management? CO3K1
a) Henry Fayol b) F.W. Taylor c) Max Weber d) Elton Mayo
2. MBO mainly focuses on CO3K1
a) Profit only b) Objectives c) Salaries d) Authority
3. The main purpose of planning is to CO4K1
a) Avoid work b) Achieve objectives c) Increase salary d) Reduce holidays
4. Span of Management refers to CO4K1
a) Number of subordinates under a manager b) Levels of management
c) Nature of authority d) Type of organization
5. Delegation means giving CO5K1
a) Work only b) Authority to others c) Salary to employees d) Rewards to workers
6. Control is mainly done to CO5K1
a) Waste time b) Compare actual work with planned work
c) Avoid responsibility d) Increase holidays

Part - B

Answer all the questions

3 x 6 = 18

Answer should not exceed 400 words or two pages

7. a) Write a short note on Scientific management. CO3K3
(Or)
7. b) Explain the objectives of Scientific management. CO3K3
8. a) List out the characteristics of Planning. CO4K2
(Or)
8. b) Discuss the advantages of Formal Organization. CO4K3
9. a) Describe the characteristics of Authority. CO5K3
(Or)
9. b) Differentiate between Co-ordination and Co-operation. CO5K2

Part - C

Answer all the questions

3 x 12 = 36

Answer should not exceed 800 words or four pages

10. a) Interpret the criticisms of Scientific management. CO3K2
(Or)
10. b) Summarize the elements of Scientific management. CO3K2
11. a) Illustrate the steps in Planning process. CO4K3
(Or)
11. b) Examine the principles of Organisation. CO4K3
12. a) Discuss the types of Delegation. CO5K3
(Or)
12. b) Demonstrate the requirements of an effective Control system. CO5K3